



## AGENDA FOR A MEETING OF THE PARISH COUNCIL

Parish council members are summoned to a meeting  
to be held on Wednesday, 26<sup>th</sup> January, 2022 commencing at 18.00 hrs **at Southdowns Manor**

Members of the public are encouraged to attend but, due to Covid restrictions,  
they must pre-notify the clerk that they wish to come (see email on banner above)

*Neil Ryder, clerk 21st January 2022*

**NB: Meeting papers will be attached to the meeting in our website event calendar**

### 1. Apologies for absence

### 2. Disclosure of Interests

To receive any disclosure by members of personal interests in matters on the agenda.

### 3. Public questions

The next ten minutes are available, at the chairman's discretion, for the public to express a view or ask a question on relevant matters on the following agenda.

### 4. Reports from district and county councillors.

### 5. Minutes from the council meeting held on 8<sup>th</sup> September 2021 and matters arising.

Reference	Who	Action	By when
20210113-9c	NR / DD	Provide trees for Chithurst graveyard	WIP
20210310-9c	DD	Repair tel box door-closer and remove windows	WIP
20210712-9b	CH	Inspect "Definitive map" and docs and report back to members	WIP
20210908-7a	KOK	Follow up PC's request for guidance from the CDC planning and enforcement team	WIP
20210908-8b	AS / AT	Meet to discuss programme of community events in St George's	WIP
20211115-5b/c	NR	Buy defib batteries and pay bills	DONE
20211115-5d	ALL	Send comments on 2022-23 budget to CC & NR	DONE
20211115-5e	NR	Notify CDC of precept	DONE
20211115-8a	DD/CH	Meet new owner of Goldrings Warrant to discuss permissive footpaths	ASAP
20211115-8b	CH	Submit water sample for testing by Environment Agency	????
20211115-8c	NR	Submit signed agreement to Op Watershed	DONE
20211115-9a/c	AS/NR	Meet owners of Aylings to discuss bonfire and First Friday	DONE
20211115-9b	AS	Meet Amanda Townshend (churchwarden) to discuss community events	????
20211115-9e	AS / NR	Meet Southdowns Manor re Queen's jubilee event + NR explore other PC plans	ASAP

### 6. Finance see meeting papers

- Current position – revised budget, bank statements etc
- Payments requiring authorisation before next meeting (see meeting papers)
- Approval of budget for 2022-23
- Insurance: CC / NR to conduct review of 3-year contract – status of bonfire?

### 7. Amenity plans: Update on amenity plans for heaters at St Georges church:

- Heaters paid for – delivery expected shortly
- Vestry converted into meeting room – PC to pay £25 per meeting for use of church as agreed at last meeting once heaters in place

### 8. Planning / environment / highways

- Follow up to objections re Fernbank, Terwick Lane and ownership queries (CH)
- Complaints about water seeping on corner of Terwick Lane and resulting deepening gully – update CH
- Operation Watershed – funding received, VAT due, contractor promises advance notice of work (CB)
- River Rother maintenance (see emails in meeting papers)

### 9. Events:

- Alternative events to make up for loss of fete - AS
- First Friday plans – AS / NR
- Queen's platinum jubilee – 2<sup>nd</sup> June 2022 – update (AS/NR)

### 10. Information for councillors that are considered urgent or to be included on future agenda.

### 11. Date of next meeting: 9<sup>th</sup> March 2022 @ 6pm (venue TBD)