

# Trotton with Chithurst Parish Council

## Clerk

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## Chairman

### **Notice of Annual Meeting of Trotton with Chithurst Parish Council To be immediately followed by the ordinary monthly business meeting.**

**Parish Council Members are Summoned to the Meeting to be held on Wednesday  
13<sup>th</sup> May 2015 at The Southdowns Manor commencing at 20.00hrs.**

*Members of the Public and Press are welcome and encouraged to attend.*

**Eve Eldridge, Clerk**

**5<sup>th</sup> May 2015**



## **AGENDA**

- 1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.**
- 2. To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office.**
- 3. Apologies for absence**
- 4. Disclosure of Interests**  
To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary or prejudicial under the terms of the Code of Members Conduct.

### **5. Public questions**

The next ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.

### **6. Co-option of Councillors – voting to take place to fill the three vacancies.**

### **7. To appoint members of the following sub committees/working parties.**

- Planning.
  - Commons representatives.
  - Church safety.
  - Bus shelter cleaning.
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***The ordinary meeting now follows:***

Ordinary Meeting of Trotton with Chithurst Parish Council Agenda 22 May 2014

**1. Apologies.**

**2. Disclosure of Interests**

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**3. Public questions**

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**4. Reports from District and County Councillors**

**5. Minutes**

To agree the minutes of the meeting held on Wednesday 11<sup>th</sup> March 2015 (previously circulated).

**6. Matters arising from minutes.**

Bus shelter roof repair - Dave Dawtrey to update.

**7. Finance**

- 7.1. **Receipts** – To note.
- 7.2. **Payment of cheques** – To approve and sign.
- 7.3. **Annual return**

**8. Planning**

As per emails. Hard copies/plans also available to view.  
Planning Application Notification  
SDNP/15/01425/HOUS  
SDNP/15/01483/HOUS

**9. Correspondence**

- 9.1. Letter from Midhurst Community Bus Scheme.
- 9.2. As per previous emails.

**10. Website**

- Parish Council needs to update the website to comply with the new Transparency code for smaller authorities.
- Discuss a leaflet to be distributed to promote the new website to the parish.

**11. Notice boards.**

- Potential to increase the parishes number of notice boards.
- Location of notice boards
- Funding for notice boards.

**12. Field.**

- Update from K Tregunna.
- Decide how to proceed.

**13. North West Forum meeting** – C Brown to report.

**14. Annual Parish Meeting** – Fix a date and venue.

**15. Members appointment to the National Park Authority** – closing date for completed forms is Monday 15<sup>th</sup> June 2015.

**16. Defibrillator** - Maintenance and training.

**17. Recovery of old files/bank statements.**

**18. Training** – Specifically of newly co-opted Councillors/existing Councillors.

**19. Information for Councillors** (for noting or inclusion on future agenda)

**20. Date of next meeting**

Thursday 9<sup>th</sup> July 2015