



MEETING OF THE PARISH COUNCIL

Parish council members are summoned to the meeting to be held on Wed, 20th June, 2018
in St George's church, Trotton commencing at 18.30hrs.

Members of the public and press are welcome and encouraged to attend.

Neil Ryder, clerk 13th June 2018

AGENDA

1. **Apologies for absence**
2. **Disclosure of Interests**
To receive any disclosure by members of personal interests in matters on the agenda.
3. **Minutes from the council meeting held on 9th May 2018.**
To be agreed and signed.
4. **Annual return for 2017/18** [Copies of annual return and associated papers on website – see notes below]
 - a. To receive a report from the clerk and approve the certificate of exemption from external audit
 - b. To note the annual internal audit report from the internal auditor
 - c. To approve the annual governance statement 2017/8
 - d. To approve the accounting statements 2017/18
 - e. To approve the other information that needs to be on public display by 2 July
 - f. To approve the re-appointment of Bruce Davidson as honorary internal auditor

The internal audit report and annual accounting statements will have been signed ahead of the meeting by the internal auditor (Bruce Robertson) and RFO for the year (Keith Tregunna) respectively. The council must consider and approve these and the annual governance statement (in the order shown above), and then ensure that both statements are signed and dated by the chairman of the meeting.
5. **Approval of new financial regulations for the parish council**
6. **WSSC consultation on school effectiveness strategy** The strategy summary and a draft response to the consultation are included in the meeting papers – see note below
7. **Wildflower meadow update**
8. **Planning / enforcement update [KT]**
9. **Information for councillors that are considered urgent or to be included on future agenda.**
10. **Date of next meeting: 11th July 2018**

Meeting papers will be available via our website at least 3 days before the meeting
www.trotton-with-chithurst.org.uk – use the “Community” menu and select “What’s on”
and you will find the agenda and meeting papers attached to the appropriate meeting

