

# Trotton with Chithurst Parish Council

## Clerk

Eve Eldridge  
13 Mill Lane  
Trotton  
Petersfield  
GU31 5JS  
clerk@trotton.org.uk  
01730 817590

## Chairman

Mrs Carola Brown, M.D  
Ballards Brewery Ltd  
The Old Sawmill  
Nyewood  
Nr Petersfield  
GU31 5HA

**Parish Council Members are summoned to the Meeting to be held on Wednesday  
8<sup>th</sup> July 2015 at St George's Church, Trotton commencing at 20.00hrs.**

***Members of the Public and Press are welcome and encouraged to attend.***

***Eve Eldridge, Clerk***

***6<sup>th</sup> July 2015***



## AGENDA

### **1. Apologies for absence**

### **2. Disclosure of Interests**

To receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary or prejudicial under the terms of the Code of Members Conduct.

### **3. Public questions**

The next ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.

### **4. Reports from District and County Councillors.**

### **5. To appoint members of the following sub committees/working parties.**

- Planning.
- Commons representatives.
- Church safety.
- Bus shelter cleaning.
- Monitoring officer.
- Website management
- Internal auditor.

### **6. Minutes from both the Annual Meeting and Parish Council meetings held on 13<sup>th</sup> May 2015.**

To be agreed and signed.

### **7. Matters arising from these minutes.**

- Bus shelter roof.
- Recovery of old files/bank statements.
- Defibrillator - Maintenance and training.

- NALC – Financial regulations.

#### **8. Community Bus Funding.**

Should we fund this again and if so how much?

#### **9. Website**

On behalf of the Parish Council Darren Styles has set up a website to comply with the new transparency code for smaller authorities.

Discuss access to website and methodology for posting statutory information including notices of meetings, agendas and minutes as well as members details etc.

Discuss a leaflet to be distributed to promote the new website to the parish.

#### **10. Field.**

Update from J Daborn.

Decide how to proceed.

#### **11. Meetings attended**

North West Forum meeting – C Brown to report.

MAC Meeting – D Styles to report

North Chichester County Local Meeting – C Brown to report

#### **12. Training**

Specifically of newly co-opted Councillors/existing Councillors.

C Brown to attend Chairman Briefing Session 13th October 2015

#### **13. New clerk and Responsible Financial Officer.**

#### **14. Correspondence – see emails.**

- Letter from PKF re outstanding financial info for last year.
- Letter received from Natwest – finally it looks like the new bank account is open.

#### **15. Finance**

- Cheques to pay  
WSALC/NALC subscriptions - £99.00
- Receipts  
Vat repayment of £121.67 for last year received directly into bank account.

#### **16. Information for Councillors that are considered urgent or to be included on future agenda.**

#### **Date of next meeting**

Wednesday 9<sup>th</sup> September 2015 – venue to be confirmed.